

LHD PHEP BP1-17 Mid-Year Progress Report

Reporting Period: July 1 – December 31, 2017

INSTRUCTIONS: The BP1-17 mid-year progress report for LHDs is comprised of a survey monkey reporting tool, which can be accessed at <https://www.surveymonkey.com/r/63KX5ZN>. The questions contained in the survey monkey are included below for reference only. The progress report **must be submitted via survey monkey** by **January 19, 2018**.

1. During the reporting period, did your health department **conduct** any exercise(s) through the PHEP program **not** otherwise included in the BP1-17 WP? YES/NO
YES: Name of exercise; date held
YES: Reminder: AAR/IPs must be completed and dated within 90 days of exercise completion, and submitted to DEPR with mid- or end-of-year progress reports.
NO: [Go to next question](#)
2. During the reporting period, did your health department utilize PHEP assets (personnel or equipment) to respond to an incident in your jurisdiction? YES/NO
YES: briefly identify the incident
YES: Is the response still ongoing? YES/NO
YES: Reminder: AAR/IPs must be completed and dated within 90 days of demobilization/deactivation, and submitted to DEPR with mid- or end-of-year progress reports.
NO: [Go to next question](#)
3. Have there been any changes to the 24/7 emergency contact list for your LHD since July 28, 2017?
YES: Reminder: if you have not already, be sure to submit an updated form to DEPR.
NO: [Go to next question](#)
4. During the reporting period, did your health department conduct its staff assembly drill (Activity 7.1)?
YES: [Go to next question](#)
NO: End Survey/Submit
5. Respond to the following questions regarding your LHD's completed staff assembly exercise:
 1. Were staff aware of the drill/exercise prior to being notified to assemble? – YES/NO
 2. Were staff asked to assemble immediately? – YES/NO
 3. Did all notified personnel assemble within 60 minutes of notification? – YES/NO