PHEP Exercises Conducted

INSTRUCTIONS: The BP1-17 PHEP end-of-year progress report for LHDs is comprised of this survey monkey reporting tool. The year-end progress report must be completed no later than July 27, 2018. If you have questions, contact your regional POC.

Reporting Period: January 1 - June 30, 2018

1. Select your local health department

[   ]

2. During the reporting period (January 1, 2018 - June 30, 2018), did your health department CONDUCT any exercise(s) through the PHEP program not otherwise included in the BP1-17 work plan?

◯ Yes

◯ No

◯ I don't know (please explain)

[   ]

PHEP Exercises Conducted

3. You indicated that your LHD conducted one or more exercises during the reporting period not otherwise included in the WP. Provide the NAME and DATE of each exercise (complete as many boxes as applicable):

Name/Date: [   ]

Name/Date: [   ]

Name/Date: [   ]

REMINDER: AAR/IPs must be completed and dated within 90 days of exercise completion, and submitted to DEPR with the end-of-year progress report

4. During the reporting period (January 1 - June 30, 2018), did your LHD utilize PHEP assets (personnel or equipment) to respond to an incident in your jurisdiction?

◯ Yes

◯ No

◯ I don't know (please explain)

LHD PHEP BP1-17 End-of-Year Progress Report

PHEP Assets Used During Incident Response

5. You indicated your LHD utilized PHEP assets to respond to an incident. Complete the following information regarding that incident:

What is the incident?	
Is the response still ongoing?	

REMINDER: AAR/IPs must be submitted within 90 days of demobilization/deactivation.

LHD PHEP BP1-17 End-of-Year Progress Report

Staff Assembly Exercise

6. Did your health department complete its staff assembly exercise after January 1, 2018 (Activity 7.1)?

◯ Yes, we completed our drill AFTER January 1, 2018

◯ No, we completed our staff assembly drill PRIOR TO January 1, 2018

◯ No, we did not complete a staff assembly drill this budget period

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LHD PHEP BP1-17 End-of-Year Progress Report

7. You indicated your LHD completed a staff assembly drill AFTER January 1, 2018. Respond to the questions below regarding that drill.

	Yes	No	I don't know
Were staff unaware of the drill/exercise prior to being notified to assemble?	○	○	○
In the notification, were staff asked to assemble immediately?	○	○	○
Did all notified personnel assemble within 60 minutes of notification?	○	○	○

If you are unable to answer one or more of the above questions, please explain.

LHD PHEP BP1-17 End-of-Year Progress Report

Staff Assembly Exercise

Unannounced and immediate assembly with 60 minutes of notification are required components of the staff assembly drill (Activity 7.1). If you answered "no" to one or more questions in the previous page, you must repeat the staff assembly drill. Refer to the BP1-17 work plan, activity# 7 for specific information on drill requirements.

If you responded 'yes' to all three questions in the previous page, be sure to submit an HSEEP compliant AAR/IP to DEPR no later than June 29, 2018. The AAR/IP must include the following evidence to meet the deliverable requirements:

- Screenshot or copy of the assembly notification message that includes: time sent and recipients.
- Sign-in sheet(s) documenting sign-in time for each participating staff person.

LHD PHEP BP1-17 End-of-Year Progress Report

Activity 17.1: Sheltering Needs

8. Activity 17.1 of the work plan asked LHDs to determine their role(s) in sheltering and/or family reunification and update the local emergency operations plan to reflect this information.

Was your local EOP updated with sheltering and/or family reunification roles/responsibilities during the budget period?

○ Yes

○ No

○ I don't know

Please explain:

LHD PHEP BP1-17 End-of-Year Progress Report

Submit Mid-Year Progress Report

Thank you for completing the BP1-17 end-of-year progress report. If you are satisfied with your responses, click the Submit button below.